

Community Fund Proposal Form

Please read the Guide to the ¹³⁷Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

18 FEB 2010

Section 1: Budget Proposal

RECEIVED

MEMBERS' SUPPORT

1. Name of Ward

Aylestone

2. Title of proposal

Start up fund for Aylestone Local Action Group

3. Name of group or person making the proposal

Aylestone Local Action Group

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We are a newly formed action group set up to improve our local environment and promote a cleaner and greener Aylestone. The group has registered with the East Midlands in Bloom- It's your neighbourhood Award scheme. We hope to be ready for assessing in July. We require the fund to cover initial set up costs for publicity and promotion. Having designed the action group's letterhead, it is necessary to have the stationery laser printed..Being superior to ink jet letter, it creates a better impression when contacting potential sponsors and relevant agencies. Our publicity will include A5 colour leaflets outlining our proposals and inviting participation and which will be distributed to local shops and businesses and schools throughout the Aylestone area. This will be supported by A3 colour posters. A display and notice board of ongoing developments will be displayed in Aylestone to keep residents involved and informed.

5 Have you provided supporting information

Tick if yes

6. What is the total cost to the Community Meeting?

£160

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
500 sheets laser printed, letter-headed stationery	£40.00	Actual
500 A5 Colour leaflets.	£40.00	Actual
20 A3 colour posters	£30.00	Actual
Miscellaneous expenses. e.g Card for a display, photocopying, quantity of digital prints.	£50.00	Estimate
Total	£160.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Not for a start up fund.. We are a newly formed group We intend to fund raise from the Community and to apply for additional funding at a later stage.

9. Who proposed the project? Please provide contact details.

Name of contact person	Lauren Hicking
Your position in organisation or group	Chairperson
Name of organisation or group	Aylestone Local Action Group
Address	

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Lauren Hicking
Your position in organisation or group	Chairperson
Name of organisation or group	Aylestone Local Action Group
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	LAUREN HICKING
Signature	Lauren Hicking <i>Lauren Hicking</i>
Date	13.02 2010

